

Roslyn Trinity Co-op COVID-19 Policy

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Roslyn Trinity Co-op COVID-19 Policy

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Introduction

Dear Parents,

This policy lays out the protocols and procedures used to run our school safely in the current health crisis. This situation is unprecedented and is constantly evolving, so all changes included in this policy will remain as the “new normal” until further notice. As we all know, what may be acceptable today, may not be acceptable tomorrow. However, we will make sure that all changes and procedures being implemented are realistic and feasible for staff and children by following the New York State Department of Health (NYSDOH) and the Centers for Disease Control and Prevention (CDC) guidelines, as well as those put forth by the Office of Children and Family Services (OCFS), the New York State Education Department, and the American Academy of Pediatrics. Please be sure to read through this and sign and return the acknowledgment of receipt, the assumption of risk, and the OCFS-6040 Form (separate attachment) within ten (10) days of receipt.

As always, please feel free to reach out should you have any questions or concerns about this document. Remember that this policy is in place to ensure that the Roslyn Trinity Co-op is a safe and enjoyable place for your family.

Best regards,
Jeannine Votruba and the Executive Committee

A. Health & Safety

In order to keep everyone safe, the Co-op will be a closed facility until further notice. That means no parents/caregivers will be permitted inside the building, and children will have to be dropped off per our new curbside drop off/pick up policy. We understand this may seem upsetting to some as we have always prided ourselves on our gentle separation policy. We promise you that we will do everything in our power to continue to honor that policy although it may seem different at first.

1) *Class Size and Social Distancing*

Our class sizes will be based on NYS DOH and CDC guidelines. Currently, that number is set at 15 children but may increase/decrease by the start of the 2021-2022 school year. We will keep everyone updated if that number changes.

Since mixed groupings are not currently allowed per the NYSDOH and CDC, all students will remain together with their class for the duration of their time in the building. Each class is considered a “family unit.” Therefore, social distancing will be encouraged whenever possible, but the children will be allowed to interact with each other as you would with your own family. Please note that we will alter in-class activities slightly to naturally allow for social distancing, e.g., circle time will be adequately spaced, and center groups will be more limited in number. Each “family” will social distance from other “families” to assure safety.

Children will not be required to wear face masks/coverings while they are in school. However, we all know how important masks are in the fight against this virus and the protection it offers to the people around you and yourself. If you think your child will be able to tolerate a mask and wear it correctly, we strongly encourage you to consider sending your child in with one. Our teachers and staff will do their best to assist and encourage your child's mask wearing if this is something you choose to do. We do ask that if you send your child in with a mask, you practice wearing one outside of school so that your child is used to and comfortable with the mask. Also, please make sure the mask is attached to a breakaway lanyard. All staff will wear masks, and if they prefer, face shields also, when interacting with the children and when in the building.

2) *Handwashing*

Before children arrive at their designated classroom, they will wash their hands properly. Hands will also be washed throughout the day and more frequently with soap and water for at least 20 seconds. Hand sanitizer will be used when soap and water is not available. Sanitizing stations have been installed at every building entrance.

3) *Bathrooms*

We have enough bathroom facilities that at most, only two classes will have to share a bathroom. In the event that two separate classes do share a facility, high touch areas (i.e. doorknobs, sinks, toilet paper dispensers and toilet seats) will be cleaned and disinfected after each class' use. Regardless of sharing, the entire bathroom will be cleaned throughout the day and disinfected nightly in accordance with NYSDOH and CDC guidelines.

4) *Sanitizing/Disinfecting*

All hard surfaces will be wiped down throughout the day, before and after use, as well as at the end of each day. Any toys that go into a child's mouth will be disinfected per our usual procedure. Tables, chairs, and center areas will be sanitized multiple times during the day. All soft toys, pillows, dress-up clothes, and any other toys that increase the risk of germ spreading will be put away for the time being. In addition, we have hired additional staff in the capacity of a "floater position" to help assist with new routines and in the daily cleaning and disinfecting. Please see below for a more detailed description of our cleaning process.

5) *Air Purifiers*

Each classroom, including the indoor play space, has been equipped with a Medify HEPA filter air purifier. We believe this will provide additional protection for our children and staff.

6) *Floater Position*

Our floater assists with the following tasks:

- Assisting teachers with the daily cleaning and disinfecting of toys, surfaces, playground, indoor play space, etc.
- Accompanying children to the bathroom
- Curbside Drop off/Pick Up
- Substituting in case a teacher cannot be admitted into the building due to their health screening.

Obligations and responsibilities of the floater change based on the need of the day. However, while it may be necessary for the floater to assist inside a classroom and with the children, such interaction will be kept at a minimum and social distancing will be maintained, whenever possible. Please keep in mind that adults are allowed to interact with different "family units," while children are not.

7) *Common Areas*

Common areas such as our outdoor playground and indoor play space will be cleaned after use by each family unit. As stated below, outdoor areas such as our playgrounds generally require normal routine cleaning, but do not require disinfection. The CDC advises against spraying disinfectant on outdoor playgrounds as it is not an efficient use of supplies and is not proven to reduce risk of COVID-19 to the public. Instead the CDC recommends that high touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely. The same will be applied to our indoor play space structures. In addition, the sand tables and the carton blocks will be sectioned off for the time being as there is no way to effectively clean these items.

8) *Personal Belongings*

For the time being, children may not bring in any personal belongings aside from what is approved. This includes toys and art bags. Art will be sent home on your child's last day of the week in a disposable brown bag.

B. School Start

In order to ease all children into being back in school, we will have a staggered start to the school year for all classes and split each class in half for the first two days of school. This will allow for our staff to familiarize themselves with each child on a more individual basis and explain new procedures and routines to the children.

1) *Start Dates*

During your home visit, the teacher will assign each child with a group (i.e. group 1 or group 2). Group 1 will meet on the first day of school for a shortened day, while group 2 will meet on the second day for a shortened day. On day 3, the entire class will meet for the full class time. Exact dates and times will be determined once the school calendar for 2021-2022 is finalized.

2) *Start Times*

To help ease the congestion and keep classes separate, we have staggered start times and pick up times.

Classes times will be as follows:

- 3s: 9:00 am to 12:00 pm
 - Wednesday afternoon class will be held from 12:30 pm to 3:30 pm
- 4s: 9:30 am to 1:30 pm
- 2s: 10:00 am to 12:30 pm

3) *Gentle Separation*

In an effort to continue our gentle separation philosophy, we purposefully planned for our 2s to be the last group to be dropped off. While we understand that separation anxiety occurs in the 3s and the 4s as well, this is the age group where separation anxiety is most commonly encountered. However, we assure you that all of our teachers and staff will continue to work with any child and family in **any class** that exhibits difficulty separating.

In addition to being dropped off last, and weather permitting, we will start our 2s class on our outdoor playground so that parents may be present during the first few weeks of school should it be necessary. This will allow any parent whose child is showing signs of separation anxiety to observe from a distance. We remind you that social distancing rules must be upheld even when outside. This includes wearing a mask or face covering when interacting with your child, any other child in that class, or the teachers.

C. Co-op Traditions

1) *Home Visits*

One of the Co-op's loved traditions are the home visits by our teachers to each child in their class before the start of the school year. Home visits will still take place but must be held outdoors with social distancing enforced. If there is no adequate space in the child's yard, the teacher and family can agree to meet at a local park or other outdoor space that allows for social distancing.

2) *Enrichments and Lunch Bunch*

At this time, mixing groups of children is not allowed, and thus, our traditional enrichment and lunch bunch program cannot be offered. However, if enough interest is present in each class and taking guidelines into consideration as they stand at the time, we are looking into offering extensions for our 3s and 4s classes.

As for our 4s classes, lunch will continue to be a part of their regular school day. Lunch will be eaten in each "family's" classroom, as it has been done in the past. In an effort to reduce the spread of germs, lunch boxes and backpacks will not be permitted. All lunches must be sent in disposable containers and labeled brown bags. Refrigerators are present in our 4s classrooms to keep food cold if necessary.

3) *Parent Participation*

The current guidelines do not allow for any additional persons, other than staff and students, to be admitted into the building unless they are deemed essential. Such essential staff would include therapists and SEITS. Accordingly, at this time there will be no parent participation in any classes. However, to keep the parents connected to their children and be a part of their classroom, we will be utilizing an online platform to share photos and videos throughout the week.

We are also still asking for parents to send in snack on their designated days. We ask that these snacks be pre-packaged and adhere to our allergy policy. Any food prepared at home such as cut fruit and baked goods, will no longer be allowed. We will provide a "suggested snack list" with orientation materials.

4) *Specialty Classes*

Specialty classes such as yoga will be on hold for the time being.

5) *Movement and Play*

At the Co-op we are very much aware that children need physical movement throughout the day. We will make sure that the children will get plenty of outdoor playground time, and in the case of bad weather, indoor play space time. Exact schedules and how much extra time each class will get is being worked on with the teachers. We will also make use of the grass area and each class will be working on our new garden area that has been designated to our school by the front door.

D. Curbside Drop Off and Pick up

In an effort to reduce exposure, drop-off and pick up times will be staggered. You will be given a drop off and pick up time and a designated lane in our curbside area to do so. Please only come at your designated time to keep everyone safe. We ask for your patience during drop off and pick up times.

Note that curbside is the only entrance students can utilize at this time. The red door entrance by the parking lot previously used by our families and guests will be locked for everyone but staff and deliveries. This door will remain locked and access can only be gained by key.

1) Drop-Off Procedure

Upon entering the curbside driveway during your designated time, each class will have a specific lane to use. You must be in your correct lane to exit the car. All cars must have a visible sign in the driver's window stating the child's name and the teacher's name.

Every car must pull up to the cones and turn off their engine and face coverings must be worn by every person, except for the child, in the vehicle. A designated check-in staff will come directly to your car wearing proper face covering. This check-in staff will look in through your child's window for a visual assessment. They will then ask a series of yes/no assessment questions regarding COVID-19 symptoms and travel. Do not take your child out of the car until the designated check-in staff gives you the ok to do so.

While you may choose to record your own temperature at home and attest to its accuracy during the assessment, your child must get their temperature checked at the time of drop off through the open window. If it is below 100.0F (meaning it cannot be above 99.9F), the parent will receive the ok to exit and assist the child out of the car.

Our staff will then direct your child to his or her class' designated waiting area. Since there are two doors leading into the building from the drop off area, every class will have their own building entrance, limiting interaction between children in different classes. The children's teachers will be outside the door to greet them. Once inside the building they will have their own designated drop off and pick up waiting area, which will be used exclusively by that class.

If the child's temperature is over 99.9F, the student will not be allowed inside the building and must return home. In addition, if any of the answers given by the parent/caregiver are not acceptable, according to the CDC guidelines, the child will be sent home as well.

We ask that the designated drop-off (and pick up) person not be a "vulnerable" person (older person such as a grandparent or person with a serious underlying medical condition). If possible, have the same person responsible for drop off/pick up daily and limit the amount of people in the car, whenever possible.

2) *Pick-Up Procedures*

Just as drop off times, pick-up times will be staggered as well to allow for safe social distancing. Please abide by this pick-up time and make sure you pull into your correct lane. If you see another family being helped, please be patient until it is your turn. Make sure you remain in your car until your child is brought to the vehicle. You may then exit the vehicle and assist your child into their car seat. You, and any passengers in the car, must wear a face covering/mask until you and your child are securely back in your vehicle.

3) *Punctuality*

To ensure smooth transitions and enforce social distancing from other classes, punctuality is essential. Please note that there is a 15 minute window for drop-off times. That means the 3s can be dropped off between 9:00 am and 9:15 am, the 4s between 9:30 am and 9:45 am, and the 2s between 10:00 am and 10:15 am. It is important for you to keep in mind that no class can move out of the waiting area into the classroom until the entire class has arrived. Please make every effort to be on time and be patient as we navigate this new normal.

In the event you run late, you must call the office and notify them that someone needs to come meet you outside at the Curbside/Northern Boulevard entrance. The office will advise of a time when someone is able to do so. This needs to take place after the other classes are inside so that there is limited exposure.

E. Illness and Covid-19

All parents/caregivers are required to sign and submit the OCFS-6040 Form (attached), within 10 days of receipt of this policy. By signing this document, all parents/caregivers agree that they will self-monitor COVID-related symptoms each day and report the outcome per the instructions on the form and will not enter our facility (including curbside drop-off) if any of the above symptoms or conditions are present.

Parents are our first line of defense and we kindly ask that you DO NOT send your child to school if they have a fever, sore throat, body aches, cough, difficulty breathing, fatigue, an unexplained loss of smell and taste, or any other symptom that has been associated with COVID or any other contagious illness.

Upon arrival at school, all staff and students will be screened for symptoms and temperature tested using a non-contact infrared thermometer. Anyone with a temperature of 99.9F or higher will be sent home.

1) *Management of Ill Persons*

People with COVID-19 have had a wide range of symptoms reported - ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with the following symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Please note that this list does not include all possible symptoms. We ask that you please consult your pediatrician if your child is not feeling well, presents with any of the COVID-19 symptoms, and you are unsure on how to proceed. Whether or not a COVID-19 test is necessary is a determination your child's physician will make.

At the Co-op we will be following the below guidelines:

- A child’s parent must notify the school as soon as possible if one or more of the following occur during the school year:
 - (a) the child has been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19;
 - (b) tested positive for COVID-19; OR
 - (c) has experienced any symptoms of COVID-19 as defined by the CDC.
- As stated above, daily temperature screening using a touchless thermometer must be conducted for each child prior to entry into the School’s building and grounds. In addition, parents/caregivers must truthfully answer the health assessment conducted by the curbside check-in person (a copy of the questions has been attached hereto).
- If a child presents with one or more COVID-19 symptoms, as defined by the CDC, he or she must be sent home immediately (i.e. picked up within one hour). While the child is waiting to be picked up, he or she will be isolated from the class and supervised by a staff member. In order to protect the staff member waiting with the child, a staff member will place an unused, disposable mask on the child.
- If a child or staff member tests positive for COVID-19, the school must contact the Nassau County Department of Health (“NCDOH”) and follow the guidance set forth.
 - The child or staff member can return to the School, regardless of whether the child or staff member is symptomatic or asymptomatic, upon completing at least 10 days of isolation from the onset of symptoms or 10 days of isolation after the first positive test if asymptomatic.
 - This may result in the whole class, to which the child or staff member belongs, self-isolating for a period of time as instructed by the NCDOH. Parents/caregivers will be notified.

- **In addition to the quarantine, the child or staff member must present documentation of (a) a negative COVID-19 PCR test OR (b) a doctor's note clearing the child or the staff member to return to school.**
- If a member of a child's or staff's household tests positive for COVID-19, the child or teacher must remain home for a 10-day period to ensure they do not also present with symptoms. Parents/caregivers will be notified. **In addition to the 10 day quarantine the following must be adhered to:**
 - Individuals must continue daily symptom monitoring through Day 14;
 - Individuals must continue strict adherence to all recommended non-pharmaceutical interventions, including hand hygiene **and the use of face coverings through Day 14;**
 - If any symptoms develop, individuals should immediately self-isolate and contact the local public health authority and their health care provider to report this change in clinical status and determine if they should seek testing.
 - **The child or staff member must present documentation of (1) a negative COVID-19 PCR test OR (b) a doctor's note clearing the child or the staff member to return to school.**
- If a child or teacher has been designated a close or proximate contact of a person who tested positive for COVID-19 by a local health department or if there is reason to believe that a child or a teacher will be designated as such, the following applies:
 - The New York State DOH considers a close contact to be someone who was within 6 feet of an infected person for at least 10 minutes starting from 48 hours before illness onset until the time the person was isolated.
 - If the child or teacher is NOT experiencing COVID-19 symptoms, the child or teacher may return to the School upon completing 10 days of self-quarantine (adhering to the same requirements as outlined above). A negative test does not change the minimum 10-day quarantine requirement.
 - If the child or teacher IS experiencing COVID-19 symptoms, the child or teacher may return to School upon completing at least 10 days of isolation from the onset of symptoms. A negative test does not change the quarantine requirement.
 - **In addition to the quarantine, the child or staff member must present documentation of (a) a negative COVID-19 PCR test OR (b) a doctor's note clearing the child or the staff member to return to school**
- If a child presents with one or more COVID-19 symptoms as defined by the CDC, **absent a known close or proximate contact with a person with COVID-19**, regardless of whether or not the child tested negative for COVID-19, the child cannot return to school for a minimum of ten (10) days from the onset of symptoms unless:
 - (1) a note is presented from her or his doctor indicating that he or she is cleared to do so; AND
 - (2) the child is fever-free without the use of antipyretics (fever-reducing medicine) **for a minimum of 72 hours before returning to school.**

- A child or staff member cannot attend school, if the child or staff member or anyone in the child or staff member's household is awaiting COVID-19 test results, **due to a believed exposure to a COVID infected person and/or the child or staff member or anyone in the child or staff member's household is exhibiting COVID symptoms.**

- Families will advise the School of any out-of-state travel to noncontiguous states as well as any international travel to any CDC Level 2 or Level 3 Health Notice country in compliance with the New York State Travel Advisory. Families understand that if they opt out of the 10-day quarantine in accordance with New York State travel guidelines, they will provide the School with the necessary documentation to demonstrate that they have met all New York State requirements. Specifically:
 - For any traveler to New York State from a noncontiguous state, US territory or CDC level 2 and higher country, the new guidelines for travelers to test-out of the mandatory 10-day quarantine are below:
 - ***For travelers who were out-of-state for more than 24 hours:***
 - Travelers must obtain a test within three days of departure, prior to arrival in New York.
 - The traveler must, upon arrival in New York, quarantine for three days.
 - On day 4 of the quarantine, the traveler must obtain another COVID test. If both tests come back negative, the traveler may exit quarantine early upon receipt of the second negative diagnostic test.
 - ***For travelers who were out-of-state for less than 24 hours:***
 - The traveler does not need a test prior to their departure from the other state, and does not need to quarantine upon arrival in New York State.
 - However, the traveler must fill out our traveler form upon entry into New York State, and take a COVID diagnostic test 4 days after their arrival in New York.
 - Note: When it comes to the United States, "**contiguous**" refers to all of the **states that touch one another**, without another country or a body of water coming between them. Each of the states is contiguous with one or more state, except for two: Alaska and Hawaii. With respect to **New York, contiguous states are Pennsylvania, New Jersey, Connecticut, Massachusetts and Vermont.**
 - Accordingly, if your family (including your child) traveled to a noncontiguous state for more than 24 hours, and you opt out of the 10-day quarantine, we require proof of the child's test results (as outlined above) in order for the child to return to school. If you do not want to get your child tested, you must complete the 10-day quarantine and continue monitoring for symptoms through Day 14, as well as practice strict mask-wearing through Day 14 as outlined by the New York State Travel Advisory.
 - If someone in the child's immediate household travels without the company of the child, we ask that you please keep your child home upon your return until receipt of the second negative diagnostic test.

In the event an entire class is quarantined, and in order to minimize the disruption to the class as much as possible, class will immediately resume virtually for that time period. Should any of the isolated classmates become sick, we ask that the parents/caregivers immediately advise the school and further instruction will be provided to the class as a whole.

Please note that the School reserves the right to change the above-stated COVID-19 Health Policy in compliance with Federal, State, and local changes to regulations and protocols.

G. Specific Cleaning Guidelines

Please be assured that we are following CDC guidelines with all of our cleaning, disinfecting, and sanitizing procedures and protocols. We have spoken to our cleaning company and they have made the necessary improvements to adhere to these guidelines.

1) During the Day

As stated above, during the course of the day, our teachers, as well as additional floating staff will make sure hard surfaces are being wiped down before and after use, as well as at the end of each day. This includes high touch surfaces such as tables, doorknobs, light switches, countertops, handles, desks, center stations, chairs, phones, keyboards, toilets, faucets and sinks. Any toys that go into a child's mouth will be disinfected according to our usual protocol. All soft toys, pillows, dress-up clothes, and any other toys that increase the risk of germ spreading will be put away for the time being.

Note that all products used by the Co-op have been deemed effective by the CDC against the coronavirus. Furthermore, the CDC recommends that all surfaces be washed with water and soap first and then disinfected. Cleaning with soap and water reduces the number of germs, dirt and impurities on the surfaces, while disinfecting kills the germs. Our staff will wear disposable gloves while cleaning and disinfecting. We have also installed hand sanitizing stations at every entrance so that children and staff may use sanitizer upon entry and when leaving the building.

2) After School

Our cleaning service has advised of the following procedures:

- Bathrooms will be cleaned every night with CDC approved products
- All surfaces will be cleaned and disinfected daily
- All the floors will be vacuumed twice a week
- All floors will be mopped twice a week
- Every 3 months the carpets will be deep cleaned
- All cleaning products used are approved by the CDC

3) Outdoor Spaces

Outdoor areas such as our playgrounds generally require normal routine cleaning, but do not require disinfection. The CDC advises against spraying disinfectant on outdoor playgrounds as it is not an efficient use of supplies and is not proven to reduce risk of COVID-19 to the public. Instead the CDC recommends that high touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely. Cleaning and disinfection of wooden surfaces (play structures, benches, tables) or groundcovers (mulch, sand) is not recommended. Note that we have decided to keep our sandbox closed for the time being. As stated above, there is no way of safely “cleaning” the sandbox and thus, to keep our children safe, we will forego its use until further notice.

4) If someone gets sick with COVID-19

The CDC recommends that any area used by the infected person gets closed off, and if possible, doors and windows are opened to increase air circulation in the area. A 24-hour waiting period is then required before cleaning or disinfecting the contaminated area. Once the waiting period is up, our cleaning service would come in and clean and disinfect all areas used by the person who is sick, such as the bathrooms and classroom, as outlined by the guidelines.

Once an area has been appropriately disinfected, it can be opened for use. Any children and staff without close contact with the child or staff member who is sick can return to school immediately after disinfection. After the initial deep cleaning and disinfecting, routine cleaning procedures will continue.

H. Remote Learning

It is our every intention to remain in school for the entire school year. However, in the event that the school opens but is later forced to close down, per state and local directives, remote learning will take place.

1) Remote Learning Plan

We have taken all your feedback and input into consideration and have created the following plan.

- Each 3s and 4s class, except for the class with a maximum of ten students, will be broken down into two groups. No group will exceed 8 students.
- Each class will meet on their scheduled school days on Zoom (i.e. three-day 3s, will meet three times a week, four-day 3s will meet four days a week, and the 4s will meet five days a week).
- Each class group will meet remotely for no less than 1 hour per class.

In addition to the Zoom sessions, each class will be provided with a weekly newsletter to supplement the Zoom classes. These newsletters will contain class appropriate activities and idea extensions to be used at home.

2) *Refund Policy*

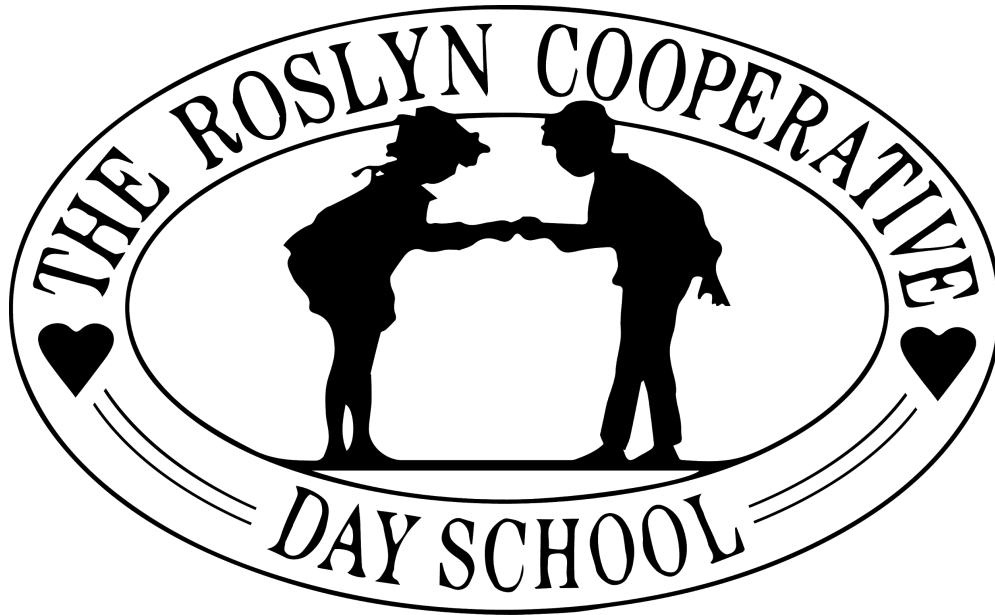
We are aware that every child is different and we know that remote learning is not ideal for this age group. However, if we are not allowed to meet in person, in order to keep the children socially and intellectually stimulated, this is how we will proceed. **These online classes will commence immediately upon school closure and will continue for 8 consecutive weeks. There will be no refunds given during this time for loss of instruction. By signing the below waiver, you have full knowledge of this refund policy and agree thereto.**

If we are forced to close down with no set date to reopen, and remote learning has to take place for more than 8 consecutive weeks, families will have the following two choices:

1. Fully withdraw from the school and receive a prorated refund, **minus 20% for operating costs**, for the remaining school year.
 - a. Please note that if you withdraw your child and school reopens, we will make every effort to re-enroll your child should you wish to do so, but the school **cannot guarantee** that there will be a spot available.
2. Receive a prorated refund, **minus 15% for operating costs**, for the months the school remains closed. Once the school reopens, and contingent on enrollment, your child will return to his or her class and prorated tuition refunds will cease. From that point on you will be responsible for the remaining prorated tuition payment.

By signing the below waiver, you have full knowledge of this refund policy and agree thereto.

We understand this is a difficult position to be in and one no one wants to occur. We are hopeful that even if schools have to close, they will not remain closed for a long period of time. However, we are prepared to switch to remote learning for the 8 consecutive weeks should we have to, and we promise you that we will do everything in our power to make this a fun, productive, and enjoyable experience for all children. Our children's well-being will remain our main focus whether that be through in-person or remote learning.



I. The Roslyn Trinity Co-op Commitment!

- Our amazing staff will be creating curriculum based on your children's interests and curiosities.
- We will still be caring for your children as if they were our own.
- Your child will still make friends and socialize with their peers.
- All of our students will play outside every day (unless it's freezing or raining!).
- The classrooms will be set up in the same manner as before - encouraging exploration and cooperative learning.
- Your child will still come home excited because of events that occurred at school that day.
- Your child will still learn and grow exponentially at the Roslyn Trinity Co-op this year!

**The Roslyn Trinity Co-op
Parent or Guardian COVID-19 Policy Receipt Form**

Parents or Guardians,

Please thoroughly review our school's COVID-19 policy for the 2020-2021 and 2021-2022 school years, which contains the procedures and protocols put in place to keep children and staff safe. After reading the policy, please complete this form and return it to the school via email as soon as possible. This form will be kept in your child's file for the duration of the school year.

Thank you in advance for your cooperation.

Sincerely,

Jeannine Votruba
Director
Roslyn Trinity Coop

I, _____ (print your name), the parent/guardian of
_____ (print child's name), hereby
acknowledge receipt of the Roslyn Trinity Co-op's COVID-19 policy. I have read the policy and
regulations set forth in this document, and:

_____ I agree to the above addendum

_____ I decline the above addendum. By declining this addendum, my child's application will be
considered withdrawn from the Roslyn Trinity Co-op.

Parent/Guardian Signature: _____

Date: _____

ASSUMPTION OF RISK AND WAIVER

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. The Roslyn Trinity Cooperative Day School has implemented reasonable preventative protocols, policies and procedures designed to reduce the spread of COVID-19 during the Child's participation in the 2020-2021 and the 2021-2022 school years. These preventative measures were formed based upon guidelines published by the NYSDOH and the CDC. The Child and members of their household must adhere to these protocols in order to reduce the risks of contracting or spreading the virus at school. However, despite the protocols and procedures in place to mitigate the transmission of COVID-19 at school, these protocols and procedures cannot completely eliminate the inherent risks that the Child may become infected with COVID-19 due to his or her participation in school.

Families voluntarily acknowledge the highly contagious nature of COVID-19 and acknowledge and assume: (1) the risk that my Child or members of our household may be exposed to or infected by or contract COVID-19 during or in connection to the Child's participation and attendance in School, and (2) the risk of illness and other harm or loss that may result from such exposure or infection. On behalf of the Member(s) and on behalf of the Child, the Member(s) hereby release, covenant not to sue, discharge, and hold harmless the School, and its employees, agents, and representatives, and the Roslyn Trinity Church, from all liabilities, claims, actions, damages, costs or expenses, from or in any way related to Child's participation and attendance in the School, except for those arising from the School's gross negligence, recklessness, or willful misconduct.

I, _____ (print your name), the parent/guardian of
_____ (print child's name), hereby
acknowledge that I have read and understand the Roslyn Trinity Co-op's assumption of risk and
waiver statement.

Parent/Guardian Signature: _____

Date: _____

COVID-19 CURBSIDE HEALTH SCREENING QUESTIONS

1. Is your temperature higher than or equal to 100.0 F?
2. Have you tested positive for COVID-19 through a diagnostic test in the past 14 days?
3. Have you had any known contact with a person confirmed or suspected to have COVID-19 in the past 14 days?
4. Have you experienced ANY of the following symptoms in the past 14 days?
 - Cough (new or worsening)
 - Shortness of breath (new or worsening)
 - Trouble breathing (new or worsening)
 - Fever
 - Chills
 - Muscle pain (new or worsening)
 - Headache (new or worsening)
 - Sore throat (new or worsening)
 - New loss of taste
 - New loss of smell
5. Has anyone in your family traveled out of NYS recently?

OCFS-6040 attachment (separate)